

# KINGSTON PARISH COUNCIL

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17<sup>th</sup> April 2024

Minutes of the Kingston Parish Council extraordinary meeting held on 12<sup>th</sup> April 2024 at 1900 hours in Kingston Community Pavilion.

Present: Cllr Douglas, Cllr Bewick, Cllr Hoare, Julie O'Donnell (Parish Clerk)

2 members of the public were present.

## Minutes

**1. Apologies and reasons for absence**

All councillors were present.

**2. The Chairman will invite Councillors to declare any interest they may have in the following agenda items.**

No interests were declared.

**3. East Sussex Parishes Election 2024**

Nominations to the South Downs National Park Authority

To agree and vote for the SDNPA Parish Representative

**Resolved:** The council considered the document detailing each nominee statement. Following discussion, it was proposed by Cllr Hoare to nominate Cllr Adrian Ross, seconded by Cllr Bewick, and agreed by all.

Clerk to complete the ballot paper nominating Cllr Adrian Ross and return to the Monitoring Officer.

Name

Signed

Date

#### 4. Financial Matters

*Until the financial year end procedures are completed, any payments for the new financial year cannot be input into RBS, so there will be an excel document of payments, and not an RBS payment report.*

4.1. To approve the Bank reconciliations for March 2024.

**Resolved:** The bank reconciliation for the current and savings account for March 2024 were approved.

4.2. To approve and authorise accounts payable for April 2024 (as detailed on the excel payment list).

**Resolved:** The accounts payable were approved and authorised. A total of £11,942.58 which includes the payment for part of the tennis court resurfacing by electronic banking for March 2024.

4.3. To acknowledge the RBS reports circulated by the Clerk – Summary Receipts and Payments and Cash and Investment Reconciliation.

**Resolved:** The parish council acknowledged the reports circulated by the clerk and no questions were raised.

#### 5. Co-option

To receive written applications for the office of Parish Councillor and to Co-opt a candidate to fill the existing vacancies.

Candidates will be given five minutes maximum to introduce themselves to members, give information on their background and experience and explain why they wish to become a member of Kingston Parish Council. Where the Council wishes to discuss the merits of candidates and their personal attributes the Council will resolve to exclude the members of the press and public.

**Resolved:** Mrs. Christine Moulder applied to become a co-opted councillor. She explained that having been a councillor previously she felt it was time to re-join as she had very much enjoyed the work involved.

Cllr Douglas proposed to co-opt Christine Moulder, seconded by Cllr John Bewick, and agreed by all.

Christine Moulder will complete the Register of Interest and Declaration of Acceptance of Office which will be sent to Lewes District Council.

- *The annual parish council meeting is 29<sup>th</sup> May 2024 at 7.00pm Kingston Community Pavilion*
- ***The Annual Parish Assembly will be held on 31<sup>st</sup> May 2024 7.00pm Kingston Parish Hall***

Name

Signed

Date