

KINGSTON PARISH COUNCIL

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Julie O'Donnell
Clerk to Kingston Parish Council
Kingston Community Pavilion
St Pancras Green
Church Lane
Kingston
BN7 3LN
e-mail: clerk@kingston-pc.gov.uk

5th January 2023

Members of Kingston Parish Council are summoned to the Parish Council Meeting to be held on **11th January 2023 at 7.00 p.m.** in Kingston Community Pavilion.

The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the press and public are excluded.

Please note an audio recording may be taken of the meeting to assist the clerk with the drafting of the minutes. Once the draft has been produced the recording will be destroyed.

Signed: *Julie O'Donnell* (Clerk to Kingston Parish Council).

AGENDA

1. Apologies and reasons for absence
2. The Chairman will invite Councillors to declare any interest they may have in the following agenda items.
3. Minutes of 9th November 2022 Parish Council Meeting to be agreed and signed as a true record.
4. **Public Forum:** A period not exceeding 20 minutes is available for the public to express a view or ask a question on relevant matters on the following agenda.
5. Clerk and Councillor reports arising from the minutes 9th November 2022 not covered elsewhere in the agenda:
6. Reports from other bodies: Written reports to be taken as read. The council can raise questions.
 - 6.1. District Councillor William Meyer
 - 6.2. County Councillor Sarah Osborne
 - 6.3. Kingston Action Group
 - 6.4. Pavilion Committee report

7. Report back from meetings attended by councillors on behalf of KPC:
 - Kingston Action Group
8. Saxondown Easement update – The developer has asked whether Kingston Parish Council would consider using the services of a RICs Surveyor instead of waiting for the District Valuer to respond. It has now been two months since the DV were contacted and there has been no reply. The clerk recommends that the council look to find a surveyor to provide the two required quotes, one for valuation and one for valuation and negotiation.
9. Saxondown project funds: To receive updates from the project leads
 - 9.1. Cllr Halanen to update on the new play park equipment at the village green
 - 9.2. Cllr Bewick to update on the proposed outdoor sports equipment for St Pancras Green.
10. Village green play area
 - 10.1. To acknowledge receipt of the Play Park Inspection report for December and agree any actions.
11. Pavilion Energy Costs

Due to the increasing energy costs at the pavilion the clerk has contacted a broker for advice. The broker has recommended that the council continues with the current provider until April 2023. This is because the council qualify for the Government Energy Relief Scheme. This will finish in April 2023 and the broker has recommended that the council look to secure a new contract or provider. He has provided available fixed contract prices as detailed on the meeting brief. The council need to consider this advice and agree the next steps.
12. Traffic and Highways: To receive updates from Cllr Bewick and Cllr Hoare
 - 12.1. Update regarding the meeting held with Ian Tingley, ESCC regarding traffic calming through Kingston.
 - 12.2. Safer C7 project – Council to consider whether to contribute to this project and how much funding should be made available.
13. Fingerpost on C7

The fingerpost needs repairing, and the clerk has contacted a specialist contractor. The cost will be £1029 of which ESCC have confirmed they will fund 50% towards the cost. Council to agree to the use of CIL funds to repair the fingerpost.
14. Planning: To receive a planning update report on ongoing planning applications from Cllr Hoare and to note applications received.
15. Financial Matters
 - 15.1. To approve and authorise accounts payable for December 2022 and January 2023 (as detailed on the payment list).
 - 15.2. To acknowledge the RBS reports circulated by the Clerk – Summary Receipts and Payments and Cash and Investment Reconciliation. This includes acknowledgement of reports from Apr 2022-Dec 2022 as detailed in the finance folder.
 - 15.3. To acknowledge the new Ear Marked Reserves as agreed at the November meeting
 - 15.4. To acknowledge the final budget for 2023-2024 as agreed at November's meeting.

- 15.5.** To agree and authorise the closure of all Barclays Bank accounts and transfer all funds to Unity Bank Trust as detailed in the clerk's report. To appoint two further signatories for the new accounts once set up.

Items to be carried over to the March meeting

- Cllr Hanalen to review the play park equipment in line with the inspection reports and obtain costings to fix the minor issues identified. Report to be produced for council in March.
- *The next parish council meeting is 15th March 2023 at 7.00pm Kingston Pavilion, St Pancras Green.*