

Kingston Parish Council

(www.kingston-pc.org.uk)

Minutes of the Annual General Meeting at Kingston Parish Hall, The Street, Kingston on Wednesday 11th May 2022 at 7pm

1.	ELECTION OF CHAIRMAN AND VICE-CHAIRMAN FOR THE YEAR 2022-2023 Cllr Barney was elected as Chairman for the municipal year 2022-23 and signed the declaration of acceptance of office. Cllr Moulder was elected as Vice-Chairman, in her absence, for the municipal year 2022-23 and will sign the declaration of acceptance of office as soon as is practicable.
2.	PUBLIC QUESTIONS The Chairman welcomed those present and invited questions and comments, there were none.
3.	MEETING ATTENDANCE Present: Councillors: Maria Barney, John Bewick, Mathew Clayton, Joe Halanen, David Hoare, and Alex Leith. Also present: Celia Price PSLCC (Locum Clerk) Apologies were received and accepted from Cllr Moulder Members of the Public: 1
4.	DECLARATION OF INTERESTS The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011) Cllr Halanen declared an interest in item 15.
5.	MINUTES OF THE PREVIOUS MEETING The minutes of Kingston Parish Council meeting held on 9 th March 2022 were agreed as a true and accurate record of the meeting.
6.	ALLOCATION OF SPECIAL RESPONSIBILITIES FOR THE YEAR 2022-23 It was RESOLVED that the following special responsibilities are allocated as follows: <ul style="list-style-type: none">i. Town and Country Planning – Cllr Claytonii. Transportation, including highways and traffic calming - Cllr Bewickiii. Footpaths and Rights of Way, Trees and Hedgerows – Cllrs Moulder and Hoareiv. Monitor of council assets and responsibilities including village greens and play area – Cllrs Barney and Halanen.

	<ul style="list-style-type: none"> v. Communications – Cllr Leith vi. Finance – Cllr Barney vii. Environmental Policy and associated action plan – Cllr Moulder viii. NP – Cllr Barney ix. Action Group - Cllr Leith <p>It was also RESOLVED there is no requirement for a Community Housing representative this Year.</p>
7.	<p>REVIEW OF DELEGATED ARRANGEMENTS</p> <p>The Scheme of Delegation was reviewed.</p> <p>It was RESOLVED to adopt the Scheme of Delegation without amendment.</p>
8.	<p>RECEIPT OF NOMINATIONS TO EXISTING COUNCIL COMMITTEES</p> <p>It was RESOLVED that Cllr Barney be appointed as the KPC representative to the pavilion Committee.</p>
9.	<p>REVIEW OF REPRESENTATION ON AND WORK WITH EXTERNAL BODIES AND ARRANGEMENTS FOR REPORTING BACK</p> <p>It was RESOLVED that the following arrangements for council representation to the bodies listed below was agreed:</p> <ul style="list-style-type: none"> ➤ East Sussex Association of Local Councils (ESALC) – Cllrs Barney and Moulder. ➤ Lewes District Association of Local Councils (LDALC) – Cllrs Barney and Moulder. ➤ Parishes of the Lower Ouse (POLO) – Cllr Bewick. ➤ Kingston Action Group – Cllr Leith. ➤ Parish Hall Committee Cllr Moulder.
10.	<p>REVIEW OF THE COUNCILS/EMPLOYEES MEMBERSHIP/SUBSCRIPTIONS TO OTHER BODIES</p> <p>It was RESOLVED to approve the on-going membership and subscription fees of the following bodies:</p> <ul style="list-style-type: none"> ➤ East Sussex Association of Local Councils / National Association of Local Councils (ESALC/NALC). ➤ Society of Local Council Clerks (SLCC). ➤ Information Commissioners Office (ICO) registration. ➤ PPL/PRS Music Licence. ➤ SATSWANA Ltd Data Protection Services. <p>It was RESOLVED to defer a decision, pending further information, regarding membership to the following bodies:</p> <ul style="list-style-type: none"> ➤ Geosphere (Parish Online Mapping System) ➤ Action in Rural Sussex (AiRS)
11.	<p>REVIEW AND ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS</p> <p>The NALC model standing orders as updated in April 2022 were reviewed.</p> <p>It was RESOLVED to adopt the model standing orders without amendment.</p>

	<p>The Financial Regulations were reviewed. It was noted that there are no updates.</p> <p>It was RESOLVED to adopt the financial regulations without amendment.</p>
12.	<p>SETTING THE DATES OF ORDINARY MEETINGS FOR THE FULL COUNCIL FOR THE YEAR 2022-23</p> <p>The proposed dates were reviewed.</p> <p>It was RESOLVED to agree the proposed calendar of meetings for 2022-23</p>
13.	<p>REPORTS FROM OTHER BODIES</p> <p>There were no reports from any of the following outside bodies.</p> <ul style="list-style-type: none"> i. District Councillor William Meyer ii. County Councillor Sarah Osborne iii. Kingston Action Group iv. KPC Tree Warden Report v. Kingston Pavilion Committee Annual Report <p>It was RESOLVED that Cllr Barney obtain the report from the Kingston Pavilion Committee and the Tree Warden.</p>
14.	<p>SAXONDOWN EASMENT RESERVE FUNDS</p> <p>It was RESOLVED to release funds of up to £10,000.00 for the Kingston Parish Hall replacement windows project as previously agreed in principle.</p>
15.	<p>TOWN AND COUNTRY PLANNING</p> <p>The updated report was reviewed. It was RESOLVED to note the contents of the report.</p>
16.	<p>TRAFFIC AND HIGHWAYS ISSUES</p> <p>Cllr Bewick reported that the MVAS is not working, and the installer is investigating. He also reported that SDNP have commented on the traffic calming survey. These comments will be used to formulate a response to ESCC.</p>
17.	<p>FOOTPATHS AND RIGHTS OF WAY, TREES & HEDGEROWNS, VILLAGE GREEN</p> <p>Cllrs Moulder met with the ROW Officer, Chloe Rowlings, who looked at three areas. It has been agreed that refurbishment work will be carried out on the footpath from the Street. Both the bridleway at Kingston Ridge and flooding at Church Lane need further investigation, although it is believed a previous assessment has been carried out regarding flooding at Church Lane.</p>
18.	<p>REPORT BACK FROM MEETINGS ATTENDED BY COUNCILLORS ON BEHALF OF KPC</p>

	<ul style="list-style-type: none"> ➤ Pavilion Committee – without a representative allocated to the group, there was no report available. ➤ Parish Hall Committee – Cllr Hoare reported that rising energy costs will result in increased hire charges. Installation of solar panels is being investigated further and the replacement windows project is progressing (item 14 refers). Cllr Hoare also reported that the pre-school has undertaken a garden make-over. ➤ Action Group – It was reported that a meeting took place on 7th April where the community garden project was discussed, particularly with regard, to footpaths. In addition, a £2000 grant from the Chalk Cliff Trust has been awarded and will be used for planting and other activities. It was also reported that the meadow project at St Pancras Green is currently on hold. Finally, more volunteers are needed, and Cllr Barney will attend the upcoming In Bloom meeting. ➤ ESALC/NALC – nothing to report.
19.	<p>DATE OF THE NEXT MEETING</p> <p>It was RESOLVED to note the date of the next ordinary meeting: Wednesday 13th July 2022, however, please note there will also be an extraordinary meeting sometime in June to approve the AGAR and year end accounts.</p>

There being no other business the meeting closed at: 8:07pm

Signed:

Dated:

DRAFT