

KINGSTON PARISH COUNCIL

www.kingston-pc.org.uk

Julie O'Donnell
Clerk to Kingston Parish Council
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7th July 2022

Members of Kingston Parish Council are summoned to the Parish Council Meeting to be held on **13th July 2022 at 7.00 p.m.** in Kingston Community Pavilion.

The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the press and public are excluded.

Please note an audio recording may be taken of the meeting to assist the clerk with the drafting of the minutes. Once the draft has been produced the recording will be destroyed.

Signed: *Julie O'Donnell* (Clerk to Kingston Parish Council).

AGENDA

1. Apologies and reasons for absence
2. The Chairman will invite Councillors to declare any interest they may have in the following agenda items.
3. Minutes of 14th June 2022 Parish Council Meeting to be agreed and signed as a true record.
4. **Public Forum:** A period not exceeding 20 minutes is available for the public to express a view or ask a question on relevant matters on the following agenda.
5. Clerk and Councillor reports arising from the minutes 10th May 2022 not covered elsewhere in the agenda:
 - 5.1. Biodiversity update – Cllr Moulder
6. Reports from other bodies: Written reports to be taken as read. The council can raise questions.
 - 6.1. District Councillor William Meyer
 - 6.2. County Councillor Sarah Osborne
 - 6.3. Kingston Action Group
 - 6.4. Pavilion Committee report

7. Correspondence:

Received from South Downs National Park Authority.

This year, on 15th July, the South Downs Way National Trail will celebrate its 50th Anniversary, having been established in 1972 as Britain's first long distance bridleway. To mark this anniversary, the South Downs National Park Authority have commissioned a commemorative waymarker that they hope to install on a fingerpost in each of the parishes that the South Downs Way crosses through. South Downs Way Lead Andy Gattiker plans to install the markers with his team over the summer and we wanted make the parishes involved aware.

These waymarkers are being produced on etched zinc and will feature the National Trail acorn icon.

8. IT Requirements: To consider the clerk recommendations as detailed in the report for a new IT support provider (Appendix 1)
9. To agree to release funds of £3500 to Ilford and Kingston PTFA as discussed at the March 2022 parish council meeting. (Appendix 2)
10. Neighbourhood Plan: To consider any feedback from residents regarding the Neighbourhood Plan
11. Rights of Way: Update from Cllr Moulder (Appendix 3)
12. To consider the request from Open Spaces for Kingston Village Fete on 27th August 2022
13. To agree retrospective permission for the event held on St Pancras Green on the 8th July
14. To consider the request from Mr Phil Hulford to use The Village Green for private natural movement sessions. These sessions would be open to adult and young adults and held twice a week for 45 minutes at a time. Mr Hulford has confirmed he holds public liability insurance for these sessions and the certificate has been viewed by the Chairman and Clerk.
15. Village green play area: To consider the play park inspection report received from LDC and agree any actions required. (Appendix 4)
16. Traffic and Highways: To received an update from Cllr Bewick
17. Planning: To receive a planning update report on ongoing planning applications from Cllr Clayton and to note applications received.
 - 17.1. Application: [SDNP/22/03005/HOUS](#) (link to the application)
Location: Benallen, Ashcombe Lane, Kingston East Sussex BN7 3JY
Description: Replacement of existing wooden dormer cladding with hanging tiles

18. Financial Matters

Note: The clerk is currently in the process of setting up the new accounts system as approved by full council at the meeting held on 14th June 2022. Once this is complete a full monthly reconciliation, summary of receipts and payments, budget vs spend will be presented to the council for approval in September.

- 18.1. To approve and authorise accounts payable for July 2022 (as detailed on the payment list).

- *The next parish council meeting is 14th September 2022 at 7.00pm Kingston Pavilion, St Pancras Green.*