

**Kingston Parish Council**  
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**Minutes of the Kingston Parish Council Meeting on  
Wednesday 10<sup>th</sup> November 2021 at Kingston Pavilion**

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ItemNo:		Action By:
1.	<b>PUBLIC ATTENDANCE AND QUESTIONS:</b>  The chair welcomed council members and one member of the public to the meeting.	
	<b>AGENDA</b>	
2.	<b>MEETING ATTENDANCE</b>  <b>Present:</b> Councillors: Maria Barney(MB), Fiona Harrison(FH), Chris Moulder (CM), John Bewick(JB), Joe Halanen(JH) and Lynn Mounfield(clerk). <b>Acceptance of Apologies for Absence:</b> Councillor Alex Leith.	
3.	<b>DECLARATION OF INTERESTS:</b>  MB Committee member for the Safer C7 group.	
4.	<b>MINUTES OF PREVIOUS MEETINGS:</b>  The amended minutes of the last Kingston Parish Council Meeting held on 8 <sup>th</sup> September were approved by Council and signed by the chair.	
5.	<b>MATTERS ARISING FROM THE PREVIOUS MEETING NOT COVERED IN THIS AGENDA:</b>  None noted.	
6.	<b>REPORTS FROM OTHER BODIES:</b>  Written reports to be taken as read.  i. District Councillor William Meyer – did not attend the meeting and a written report is not available. ii. County Councillor Sarah Osborne – did not attend the meeting and a written report is not available. iii. Kingston Action Group - did not attend the meeting and a written report is not available. iv. Pavilion Committee report and update on costs.  <b>It was resolved:</b> a) To note the reports and agreed spend of £550 for the <b>Pavilion Fire Alarm</b> . b) To ask the Pavilion Committee to obtain a quote for a kick plate only to be fitted at the door from the corridor into the meeting room, as the floor in the hall seemed in good order and did not need replacing.	FH FH

	<p>c) To feedback on the quality of the cleaning of the Pavilion and seek confirmation of the monthly charge of £80.00 as given in the report.</p> <p>d) To note the <b>legacy gift of £1000</b> from 2020 is still available and will require KPC sign off once the spend has been earmarked.</p> <p>e) KPC acknowledged the hard work Peter has carried out to get quotes for the <b>Pavilion doors</b>.</p> <p>f) It was agreed the JB would request a quote for supply and fitting the <b>Pavilion doors</b>.</p> <p>g) <b>Pavilion Clock:</b> To ask the Pavilion committee why it's necessary to service the clock annually and who has organised this. Council agreed this was an unnecessary expense and that the clock should not be serviced this year.</p> <p>h) To ask that future reports show the usage of the hall by non paying and paying groups.</p>	FH  JB  FH  FH
7.	<p><b>FINANCIAL REPORTS:</b></p> <p>a) Financial Report: All accounts Quarter July to September 2021 Appendix 2. The clerk reported on this and it was agreed that FH would transfer £4,268.50 from Business reserve account to the Community account to pay SWARCO.</p> <p>b) Reserve Accounts Report year to September 2021 Appendix 3. The clerk noted that this report included all transactions through the reserve accounts up to September. It was agreed to change the name of the Pavilion Account to the Capital Account.</p> <p>c) Bank Reconciliation to December 2020 Appendix 4. The clerk explained that this reported bank account balances at the end of September. All figures cross reference to other reports.</p> <p>d) Budget v Actual Report year to September 2021 Appendix 5. No questions raised.</p> <p>e) Draft budget and notes 2022 2023 <b>Appendix 6 and 6a</b>. It was agreed that:</p> <ul style="list-style-type: none"> <li>• The clerk would look at previous years to include income from renting out the Pavilion.</li> <li>• To adjust the cleaning costs.</li> <li>• To adjust electricity cost as using heat pump now instead of gas.</li> <li>• To adjust cost for phone as new mobile being bought.</li> <li>• To see what the contract dates are for landline and Wifi and explore a more economical rate</li> <li>• To agree Free Resource to come from Business account.</li> <li>• To take off allowance for Locum in 2022.</li> <li>• To reduce Grass cutting from £1500 to £861.</li> <li>• To contact Terry Krejkl regarding the Website so to see if his company could help improve KPC website. Agreed that the money to come from Business account.</li> <li>• To note that the free resource will be in the budget allocated from the Business Reserve account.</li> </ul> <p><b>The reports were approved once the above actions have taken place.</b></p>	FH  Clerk  Clerk
8.	<p><b>SAXONDOWN EASEMENT RESERVE FUNDS:</b></p> <p>The Clerk continues to collate residents' feedback, to date approximately 25 comments have been received. Proposals will be reviewed at the January meeting.</p> <p><b>It was resolved to:</b></p> <p>a) Update on Village WhatsApp group to note that KPC would like reasoned responses for and against the projects on the shortlist.</p> <p>b) KPC to meet after 3<sup>rd</sup> December 2021, to consider feedback.</p>	MB  KPC

9.	<p><b>TOWN AND COUNTRY PLANNING:</b>  The Council noted the update and that a further application had been received in respect of a single storey dwelling at Saxondown.</p> <p><b>It was resolved to:</b>  Note that the further planning application was SDNP/21/05383/FUL.</p>	
10.	<p><b>TRAFFIC AND HIGHWAYS – ISSUES RELATING TO KINGSTON:</b></p> <p>a) Speed Sensor Project - feedback from data already collected for speed sensor and it was noted that two thousand cars a day come into the village from the C7. It is hoped shortly to move the speed sensor to the other end of the village. A second pole is needed for the speed sensor.</p> <p>b) Traffic &amp; Safety:</p> <ul style="list-style-type: none"> <li>i. Traffic Calming Phase Two – feasibility study to go ahead with East Sussex County Council (ESCC). It is unclear when this will be completed.</li> <li>ii. An application for CIL monies (SDNP deadline Feb 2022) cannot be made until we have a scheme and the backing of ESCC. However Council can also apply for match-funding from ESCC.</li> </ul> <p>c) Members noted and welcomed the Memorandum of Understanding which set out clearly the parameters of the Polo Safer C7 Project. However members had reservations about the request for funding to commission consultants to prepare a whole road strategy study. It does not appear that the group is working with ESCC to build on work they have previously done or to access current schemes (e.g.match-funding). Members expressed serious concerns that the funding requested was for a feasibility study only and that it was essential to work as closely as possible with ESCC. It was noted that when the group was originally set up it had been agreed that Parish Councils would not be asked for money.</p> <p><b>It was resolved:</b></p> <ul style="list-style-type: none"> <li>a) To await the outcome of the feasibility study then consider applying for CIL monies which needs to be done by Feb 2022, or match-funding.</li> <li>b) To update Chris Paterson at SDNP on progress with ESCC and the feasibility study.</li> <li>c) To contact ESCC about the dangerous state of the C324 (many potholes and strewn with rubble following flooding) by the railway bridge en route to the Ashcombe roundabout.</li> <li>d) To contact Sarah Osbourne to ask about whether the repairs on the C324 had taken place.</li> <li>e) To write to Maria Caulfield about the poor state of the C324 and express concern about the lack of government funding to ESCC for road maintenance.</li> <li>f) To note that KPC will not contribute funding to the present proposal to commission consultants for a whole road strategy study for the C7.</li> <li>g) To write to the C7 Steering Group explaining that KPC will not contribute funding for the whole road strategy study. Council is concerned that the steering group needs to work closely with ESCC, building on the work already done (e.g. the C7 video) and also consider match funding.</li> </ul>	CM & JB  CM  Clerk  Clerk  Clerk  Clerk

11.	<p><b>FOOTPATHS &amp; RIGHTS OF WAY, TREES &amp; HEDGEROWS, VILLAGE GREENS:</b></p> <p>i. Kingston Ridge to Ashcombe Hollow pathway – Barrie Lambert had approached ESCC about the poor state of the path. They had sent out a steward who had assessed the path as not currently requiring maintenance. Council were surprised by this.</p> <p>ii. Discussion and review of Meadow planting - no report available; discussion postponed until the next meeting.</p> <p>iii. Environmental Action Plan: updates Biodiversity Project from CM given.</p> <p><b>It was resolved to</b></p> <p>a) to ask Barrie Lambert for ESCC contact details to request what were the findings from the steward as it was felt there was work required to the pathway.</p> <p>b) Meadow planting - to request from Steve Berry a report that reviews what work has been carried out and how, with some evaluation and proposals for 2022.</p> <p>c) An update on the Biodiversity project was given and Council expressed interest in and support for the project.</p>	
12.	<p><b>CLERK'S REPORTS:</b></p> <p>i. Play area -the play inspection report of September 2021 was noted</p> <p>ii. One quote for removal of the vegetation on the north side of the lower court had been received. Council felt more were required.</p> <p>iii. Paths and bridleways - notification had been received from ESCC regarding a definitive map modification for footpath 21. Members expressed concern at the delay in receiving the notification and that the footpath crossed through private gardens and properties.</p> <p>iv. Council considered the grass-cutting contract for 2022. It was agreed to write to ESCC with Option 2 as the preferred one.</p> <p><b>It was resolved to</b></p> <p>a) Ask the play repair company to quote for the other medium risk repairs noted in the inspection report.</p> <p>b) Ask Lewes District Council who repairs the play areas in this district.</p> <p>c) To agree a maximum, spend on the tennis court foliage of £2000 and obtain two more quotes.</p> <p>d) Footpath-to write a response on behalf of KPC.</p> <p>e) Grass cutting - to write to ESCC about the grass cutting with the preference of Option 2.</p>	<p>Clerk</p> <p>Clerk</p> <p>CM</p> <p>Clerk</p> <p>MB Clerk</p> <p>FH Clerk</p>
13.	<p><b>REPORT BACK FROM MEETINGS ATTENDED BY COUNCILLORS ON BEHALF OF KPC:</b></p> <ul style="list-style-type: none"> <li>• Pavilion Committee FH updated no actions.</li> <li>• Parish Hall Committee CM-discussed pre-school and support for this.</li> <li>• Action Group-MB reported on behalf of AL. no actions.</li> <li>• LDALC FH-reported no actions.</li> </ul>	
	<b>CLOSE OF MEETING 9.45 pm</b>	

Signed.....Chairman

Date.....