# Kingston Parish Council

(www.kingston-pc.org.uk)

Dear Councillor,

You are summoned to attend the next meeting of the Parish Council to be held on Wednesday 12th January 2022

**7.00pm at Kingston Pavilion.**

Members of the press and public are welcome and encouraged to attend.

6th January 2022

Lynn Mounfield
Clerk to Kingston Parish Council

e. clerk@kingston-pc.org.uk

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| **1.**<br>**20 mins**<br>**>7.20pm** | **PUBLIC QUESTIONS:**<br><br>20 minutes, not exceeding, are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. |
| | **AGENDA** |
| **2.**<br>1 min | **MEETING ATTENDANCE:**<br><br>a) Present.<br>b) Acceptance of Apologies for Absence.<br>c) Absent. |
| **3.**<br>2 mins | **DECLARATION OF INTERESTS**:<br><br>To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial. |
| **4.**<br>5 mins | **MINUTES OF PREVIOUS MEETING:**<br><br>To approve and sign the minutes of the November 2021 Meeting of Kingston Parish Council held on 10th November 2021. |
| **5.**<br>2 mins<br>>7.30pm | **MATTER ARISING FROM THE PREVIOUS MEETING NOT COVERED IN THIS AGENDA:**<br><br>To receive matters arising from the previous meeting which are not covered in this agenda or clerk's progress report. |
| **6.**5 mins<br><7.35pm | **APPLICATION FROM MATHEW CLAYTON TO BE A COUNCILLOR**<br><br>**Resolve:**<br>To consider co-option. |

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| **7.**<br>15 mins<br><7.50pm | **REPORTS FROM OTHER BODIES:**<br><br>Written reports or verbal reporting to be considered. Council can raise questions.<br><br>i. District Councillor William Meyer.<br>ii. County Councillor Sarah Osborne.<br>iii. Kingston Action Group.<br>iv. Pavilion Committee report and update on costs: Appendix 1.<br>iv.a) Gas Supply to Pavilion (Verbal).<br>iv.b) Pavilion Doors -Appendix 2.<br><br>**Resolve:**<br>To note the reports and authorise any agreed actions. |
| **8.**<br>10 mins<br>>8.00pm | **FINANCIAL REPORTS:**<br><br>a) To receive the Financial Report Quarter 3 October to December 2021. Appendix 3.<br>b) To receive the Bank Reconciliation year to 31st December 2021 Appendix 4.<br>c) To receive the Budget v Actual report year to end December 2021 Appendix 5.<br>d) To receive the final Draft Budget for 2022/23 Appendix 6 and notes Appendix 6a.<br><br>**Resolve:**<br>a) To approve the Quarter 3 Financial Report October to December 2021.<br>b) To approve the Bank Reconciliation for year to end of December 2021.<br>c) To approve the Budget against Actual report year to end of December 2021.<br>d) To consider and approve the proposed draft budget and accordingly authorise the clerk to submit the council's precept request to Lewes District Council by the deadline of 14th Jan 2022. |
| **9.**<br>15 mins<br>>8.15pm | **SAXONDOWN EASEMENT RESERVE FUNDS:**<br><br>Proposals to be considered for approval, taking into account:<br>• the Council's legal power or duty to fund;<br>• feedback from residents; and,<br>• assessment against the following criteria - compliance with KPC policy; community benefit; ongoing costs and the practicalities of implementation.<br>Appendix 7.<br><br>**Resolve:**<br>(1) To agree the proposals to be taken forward and funded. |
| **10.**<br>10 mins<br>>8.25pm | **TOWN AND COUNTRY PLANNING:**<br><br>To receive a planning update report on ongoing planning applications, and note that there are additional applications to consider at this time - Appendix 8<br><br>**Resolve:**<br>To note the updates and authorise any further action. |
| **11.**<br>20 mins<br>>8.45pm | **TRAFFIC AND HIGHWAYS – ISSUES RELATING TO KINGSTON:**<br><br>a)Speed Sensor – Progress update.<br>b)Traffic & Safety:<br>i. Traffic Calming Phase Two – to receive an update from the feasibility study.<br>c) 20's Plenty -Appendix 9a and 9b.<br><br>**Resolve:** |

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| | a) - b) to note updates.<br>c) to consider and agree action. |
| **12.**<br>5 mins<br>>8.50pm | **FOOTPATHS & RIGHTS OF WAY, TREES & HEDGEROWS, VILLAGE GREENS:**<br><br>i. Kingston Ridge to Ashcombe Hollow pathway – Feedback on contact with ESCC Highways re maintenance.<br>ii. Meadow Planting -report to be presented in March.<br>iii. Update on proposed footpath from Kingston to Lewes. Appendix 10<br><br>**Resolve:**<br>To note updates and agree any further actions |
| **13.**<br>10 mins<br>9pm | **ENVIROMENTAL ACTION PLAN-**<br><br>To receive an update on progress with the Environmental Action Plan (Appendix 11).<br><br>**Resolve:**<br>To note the report and agree next steps. |
| **14.**<br>**5 mins**<br>>9.05pm | **ANNUAL PARISH MEETING**<br>In 2020 KPC invited Chris Paterson (SDNPA communities Lead) to attend the 2020 Kingston Parish meeting to lead a discussion on Neighbourhood Planning. KPC wished to have this discussion with residents to gauge interest and support for undertaking a Neighbourhood Plan. Due to the pandemic this did not happen. Councillors are asked to reconsider this issue and whether to invite Chris Paterson to address the 2022 Kingston Parish Meeting. See Appendix 12 for background information about Neighbourhood Planning considered by KPC in March 2020.<br><br>**Resolve:**<br>To consider and agree next steps. |
| **15.**<br>**5 mins**<br>>9.10pm | **CLERK'S REPORTS:**<br><br>To receive any updates that are not already reported on the agenda:<br>i. Tennis Courts –<br>ii. Play Area – To note work to begin week commencing 10th Jan 2022.<br><br>**Resolve:**<br>To agree and authorise any required actions. |
| **16.**<br>10 mins<br>>9.20pm | **MEMORIAL BENCH**<br><br>**Resolve:**<br>To discuss and agree any further actions. |
| **17.**<br>**10 mins**<br>**>9.30** | **REPORT BACK FROM MEETINGS ATTENDED BY COUNCILLORS ON BEHALF OF KPC:**<br><br>• Pavilion Committee FH.<br>• Parish Hall Committee CM.<br>• Action Group JB & AL.<br>• LDALC FH.<br><br>**Resolve:**<br>To receive reports from councillors following meeting attendance and agree any further actions. |
| **18.**<br>5 mins<br>>9.40pm | **DATE OF NEXT MEETING:**<br><br>To note that the next meeting of the Council will be 9th March 2022. |

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| 9.25pm | **CLOSE OF MEETING** |