

Kingston Parish Council
(www.kingston-pc.org.uk)

Dear Councillor,

You are summoned to attend the next meeting of the Parish Council to be held on
Wednesday 8 September 2021

7.00pm at Kingston Parish Hall, The Street, Kingston.

Members of the press and public are welcome and encouraged to attend.

2 September 2021

Deborah Upton
Interim Clerk to Kingston Parish
Council

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1. 20 mins >7.20pm	PUBLIC QUESTIONS: 20 minutes, not exceeding, are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting.
AGENDA	
2. 1 min	MEETING ATTENDANCE: a) Present b) Acceptance of Apologies for Absence c) Absent
3. 2 mins	DECLARATION OF INTERESTS: To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial.
4. 5 mins	MINUTES OF PREVIOUS MEETING: To approve and sign the minutes of the meeting of Kingston Parish Council held on 14 July 2021.
5. 2 mins >7.30pm	MATTERS ARISING FROM THE PREVIOUS MEETING NOT COVERED IN THIS AGENDA: To receive matters arising from the previous meeting which are not covered in this agenda or clerk's progress report.
6. 5 mins <7.35pm	COVID 19: Kingston Parish Council continues to follow the Government guidelines. The following arrangements are now in place :-

	<p><i>The community pavilion remains closed while the pavilion committee continues its work to prepare the building for re-opening as and when it can.</i></p> <p>Access to the tennis courts is facilitated by Kingston Tennis Club in accordance with the Government and Lawn Tennis Club guidelines. Details may be obtained from Kingston Tennis Club.</p> <p>The children's play area remains open following Government guidelines and a Covid risk assessment carried out by Lewes District Council (who are contracted to carry out risk assessments for KPC on a monthly and annual basis).</p> <p>The Village Green and St Pancras Green continue to be available for residents to enjoy outdoor exercise. The Council asks that people please follow the latest staying safe guidance and social distancing rules.</p>
<p>7.</p> <p>15 mins <7.50pm</p>	<p>REPORTS FROM OTHER BODIES:</p> <p>Written reports to be taken as read. Councillors can raise questions.</p> <ul style="list-style-type: none"> i. District Councillor William Meyer ii. County Councillor Sarah Osborne iii. Kingston Action Group iv. Pavilion Committee report <ul style="list-style-type: none"> ➤ Boiler replacement update <p>Resolve: To note the reports and authorise any agreed actions.</p>
<p>8.</p> <p>10 mins >8.00pm</p>	<p>FINANCIAL REPORTS:</p> <ul style="list-style-type: none"> a) The second quarter of the current financial year (July – Sept 2021) financial reports will be presented at the November meeting. b) The external audit papers for 2020/21 have been submitted to the external auditor, and the Council awaits the result. c) The precept for Q2 (£25,000) has been received from Lewes District Council. d) Budget 2022/23 preparation – the draft budget will be presented to the November meeting (to be approved subject to any changes, for adoption by the Council at its meeting in January 2022). The Council is asked to consider and put forward any ideas for inclusion. <p>Resolve:</p> <ul style="list-style-type: none"> a) To note the update b) To note the update c) To note the update d) To agree items for inclusion in the draft budget.
<p>9.</p> <p>15 mins >8.15pm</p>	<p>SAXONDOWN EASEMENT RESERVE FUNDS:</p> <p>In accordance with the process agreed at the meeting on 5 May 2021, the Council is asked to consider the suggestions made by residents for the Saxondown Easement funds of £170,000 and agree a shortlist for consultation as set out in the attached report (Appendix 1). The proposals will be published on the Parish website and in the Kingston News, and residents' comments will be considered at the Council meeting on 12 January 2022.</p> <p>Resolve:</p>

	<p>a) That the Council consult with residents on the proposals set out in Table 1</p> <p>b) Note that the Council is not able to spend the Saxondown funds on the projects set out in Table 2, but look to support them in alternative ways</p> <p>c) That proposals be judged on the criteria set out in paragraph 4 of the report</p> <p>d) That the Clerk write to those who submitted proposals which are not shortlisted and notify them.</p>
<p>10.</p> <p>10 mins >8.25pm</p>	<p>TOWN AND COUNTRY PLANNING:</p> <p>a) To receive a planning update report on ongoing planning applications, and note that there are no additional applications to consider at this time (Appendix 2).</p> <p>Resolve: To note the update.</p>
<p>11.</p> <p>20 mins >8.45pm</p>	<p>TRAFFIC AND HIGHWAYS – ISSUES RELATING TO KINGSTON:</p> <p>a) Speed Sensor Project – To receive a progress update.</p> <p>b) Traffic & Safety:</p> <ol style="list-style-type: none"> i. Traffic Calming Phase Two – to receive an update from the meeting with Chris Patterson (SDNPA) and the application for CIL monies (Appendix 3). ii. Signage at the junction of The Street and Ashcombe Lane – to receive an update. <p>c) Safer C7 Group – to consider the draft Constitution of the Safer C7 Group (Appendix 4) and agree whether to recognise them as a formally constituted body, and to note the results of the residents’ survey (a copy of which is available on the Parish website).</p> <p>Resolve:</p> <p>a) & b) To review the updates and agree any further actions</p> <p>c) To decide whether to recognize the Safer C7 Group as a formally constituted body</p> <p>d) To note the results of the residents survey.</p>
<p>12.</p> <p>5 mins >8.50pm</p>	<p>FOOTPATHS & RIGHTS OF WAY, TREES & HEDGEROWS, VILLAGE GREENS:</p> <p>i. Kingston Ridge to Ashcombe Hollow pathway – Feedback on contact with ESCC Highways re maintenance.</p> <p>Resolve: To note updates and agree any further actions.</p>
<p>13.</p>	<p>ENVIRONMENTAL ACTION PLAN:</p> <p>To receive an update on the Action Plan to include</p> <ol style="list-style-type: none"> (i) Exploring how to implement green corridors through the village (Appendix 5) (ii) The development of footpaths and cycleways <p>Resolve: To note updates and agree any further actions.</p>
<p>14.</p> <p>5 mins >8.55pm</p>	<p>CLERK’S REPORTS:</p> <p>To receive any updates that are not already reported on the agenda:</p> <ol style="list-style-type: none"> i. Tennis Courts – tree work has been completed on the area adjoining the tennis courts. ii. Play Area – to note the play inspection report of 30th June (Appendix 6) and work to be undertaken, and any progress made in obtaining tenders. <p>Resolve:</p>

	To agree and authorise any required actions.
15. 10 mins >9.05pm	REPORT BACK FROM MEETINGS ATTENDED BY COUNCILLORS ON BEHALF OF KPC: <ul style="list-style-type: none"> • Pavilion Committee FH • Parish Hall Committee CM • Action Group JB & AL • LDALC FH Resolve: To receive reports from councillors following meeting attendance and agree any further actions.
16.	RECRUITMENT OF PERMANENT CLERK <p>The Council currently has the services of an interim Clerk & RFO whilst the Council recruits to the permanent position. The role has been offered, subject to satisfactory references, and an update will be provided to the meeting.</p> Resolve: To note the update on the recruitment to the position of Clerk & RFO.
17. 5 mins >9.20pm	DATE OF NEXT MEETING: <p>To note that the next meeting of the Council will be 10 November 2021.</p>
9.25pm	CLOSE OF MEETING