

**RISK ASSESSMENT**

**Place/ Type of Activity: Village Volunteers (Tree Warden, village maintenance & litter picking)**  
**Reviewed: August 2020**

**Date of Activity: Generic**

<b>Significant Hazards</b>	<b>Risk</b>	<b>Persons at Risk</b>	<b>Existing Controls</b>	<b>Risk Rating L/M/H</b>	<b>Additional Controls Required</b>
<p>Work site &amp; ground conditions</p> <ul style="list-style-type: none"> <li>➤ Uneven ground / footpath/bridleway</li> <li>➤ Uneven/damaged paving</li> <li>➤ Steps</li> <li>➤ Sharp plants, hedges, brambles and nettles</li> <li>➤ Raised &amp; hidden objects in the grass</li> <li>➤ Damaged/broken fencing &amp; gates</li> <li>➤ Walls</li> <li>➤ Wet/slippery surfaces</li> <li>➤ Animal bites</li> <li>➤ Insect bites &amp; stings</li> <li>➤ Litter &amp; rubbish</li> </ul>	<p>Puncture wounds Cuts &amp; grazes Bruising Trips Slips Falls Face &amp; eye injury Broken bones Tetanus Allergic reaction</p>	<p>All people on site</p>	<p>Site to be assessed by Volunteer/s before work starts and kept tidy and free from obstructions. Any issues or concerns to be reported immediately to the Council. Sturdy footwear with a firm grip is to be worn. Appropriate equipment such as litter pickers to be used to avoid direct contact with litter. Volunteers to ensure that regular 10 year tetanus booster is kept up to date. Any cuts etc. to be treated immediately and covered until first aid or medical treatment can be sourced.</p>	<p>L</p>	
<p>Manual Handling</p> <ul style="list-style-type: none"> <li>➤ Lifting</li> <li>➤ Moving heavy objects</li> </ul>	<p>Back injury Joint pain</p>	<p>All people on site</p>	<p>Volunteers to use barrows and other carrying aids where</p>	<p>L</p>	

➤ Bags of rubbish	Muscles injury		possible. Planning of a sensible route so lifting/carrying is kept to a minimum.		
Use of tools ➤ Personal injury	Electric shock Compression Kick-back Vibration Cuts Severing of limb or major artery Vibration	Designated volunteer/s	Volunteers to ensure that equipment is in good working order and maintained. To be checked regularly by volunteers and any issues reported immediately to the Council. A safe distance will be maintained when working in a group or members of the public are around. No swinging tools to be used above chest height. Ensure all machine guards are fitted correctly. Machinery not to be used for extended periods.	L	There is a separate Risk Assessment, as required by the Council's insurers, for the use of the electric Hedge Trimmer
Vehicles ➤ Collision with moving or parked vehicles	Bruising Cuts Broken bones Loss of limbs Head injury Death	All people on site	Ensure adequate hazard warning signs are in place when appropriate. Volunteers to wear hi vis clothing.	L	
Working at height ➤ Failing equipment	Falls Cuts Bruising Broken Bones Head injury Death	All people on site	Volunteers to ensure that equipment is in good working order and maintained. To be checked regularly by volunteers and any issues reported immediately to the Council.	L	

<p>Personal safety</p> <ul style="list-style-type: none"> <li>➤ Lone working</li> <li>➤ General hygiene</li> <li>➤ Clothing</li> <li>➤ Noise</li> <li>➤ Weather-sun/cold/heat/wet</li> </ul>	<p>Dehydration Fatigue Hearing loss Wound infection Heatstroke Sunburn Chills</p>	<p>Designated volunteer/s</p>	<p>Ensure adequate water is kept in close proximity. Volunteers to have means of communication on their person at all times. Ensure that all cuts are covered and wash hands before eating or drinking. Protective wear and sensible clothing to be worn as appropriate for the work and weather; gloves, mask, goggles, ear defenders. Work to be planned to avoid over exposure. Regular breaks to be given.</p>	<p>L</p>	
<p>Trees/shrubs</p> <ul style="list-style-type: none"> <li>➤ Fallen trees and flying wood debris</li> <li>➤ Hanging branches</li> </ul>	<p>Slips Trips Falls Bruising Broken bones Cuts &amp; grazes Face/eye injury Crushing injury from larger branches/trees</p>	<p>All people on site</p>	<p>The trees on KPC owned land are checked as part of the tri-annual KPC tree survey and remedial work carried out within the suggested timetable. Any tree problems reported to the Council in the interim period are dealt with promptly. Trees on village verges belong to ESCC and any issues are to be reported to the Council for passing on to the appropriate person.</p>	<p>L</p>	

Name of Risk Assessor/s: 1. Clerk and 2. Council (signed by the chair)

Signature of Risk Assessor/s 1.....2.....

Date: