

Kingston Community Pavilion Report

Ref: KPC Meeting 9 September 2020 Appendix 4

Kingston Community Pavilion Committee

Report for Kingston Parish Council's Meeting (August 2020)

Coronavirus Outbreak

Timeline of Events in relation to the Pavilion

- March 13: Pavilion first closed (until 27th March).
March 23: **Pavilion closed until further notice.** Statements of closure appear on posters at the Pavilion & on the website.
- March 24: Use of external taps stopped.
- April 1: Flooding noted in the Pavilion and cleaned-up. Insurers said we can enter Pavilion to do checks, observing the appropriate guidelines.
- April 14: TK changed the code on the security alarm and only Pavilion Committee members know the new code.
- Since then, only TK and the necessary maintenance workers have entered the Pavilion, with at least 3-day intervals between entries.*
- Regular maintenance: TK has been checking the fire alarms and carrying out anti legionella measures. The defibrillator is being checked daily, without entering the Pavilion. Monthly functional checks have also been performed.*
- May 18: Tennis courts re-opened.
Pavilion taps have signs indicating they should not be used and are taped up.
- July 15: Axa (insurer) visited the Pavilion and provided a report.
July 18: After discussion at the Committee meeting on 13th July, a risk assessment for the re-opening of the Pavilion was circulated to the Committee for review (based on ACRE's template).
- July 26: A questionnaire was sent to the organisers of the "user groups" at the Pavilion. Overall, the younger age groups and those playing outdoors (e.g. tennis & football) are eager to restart their activities, however, the other groups who would be inside the Pavilion and who tend to be older seem to be in no rush to go back inside the Pavilion. 10 questionnaires were returned completed.
- August 8: The external "BBQ" cupboard was tidied up to create sufficient space to store the equipment used by the "informal group" of footballers and for other items.
- August 22: Kingston u-17s footballers are due to recommence training on St Pancras Green and have been given permission to access their equipment in the external

cupboard of the Pavilion. This cupboard will be used only by Kingston F.C..

Permission was also given for the Tennis Coach (CW) to store his 4 tennis floodlights in the external “BBQ” cupboard at the Pavilion.

Permission has also been given to the Informal Football Group to restart their games on Saturdays. The “BBQ cupboard” will be used only by CW & the Pavilion Committee.

September 12: The new football season starts locally.

Risk assessments were provided by Kingston FC u-17s, the “Informal Football Group” (both based on the FA template) and the Tennis Coach (CW), in order for them to access the external cupboards at the Pavilion. An extra-ordinary meeting of the Pavilion Committee took place on August 13th & 19th to review these risk assessments and permission to use those cupboards was granted to them all.

New Posters have been put up on the external cupboards, to indicate this usage, as well as an automatic hand-sanitiser dispenser on the inside of each of the external cupboards.

The Pavilion itself remains closed, so there is no access to the changing rooms or toilets.

Pavilion Documents: (e.g. safety procedures) have been updated and will be published when the Pavilion reopens.

The Future

Insurance claim: AXA (our Insurer) visited the Pavilion and offered £3,727.57 to cover the cost of repairs under the buildings cover. TK has obtained quotes for most of the work that needs to be done. Cover for contents is a separate claim and remedial work on the chair legs has commenced. JP is looking into how the hot water cylinder and the excessive water bill will be covered.

Likely next steps:

1. Insurance repairs.
2. Once it is deemed possible to re-open the Pavilion, taking into account Government guidelines and the vulnerability of potential users of the Pavilion, we shall need to have it cleaned and also consider the other measures that might need to be put in place e.g. social distancing requirements, placement of hand-sanitiser, appropriate posters and so on.
3. Legionella: anti-legionella precautions are being taken during the closure of the Pavilion. Once Covid-19 restrictions are lifted, we also need to progress with the training on Legionella safety measures.

Date of next Pavilion Committee meeting, by Zoom: September 21st at 7pm.