

KINGSTON COMMUNITY PAVILION

There will be a “virtual” meeting of the Pavilion Committee on Monday 30th March 2020, starting at 7:00 p.m., unless decided otherwise (probably by “What’s App)

AGENDA

1. Apologies
2. Minutes from previous meeting, 10th February 2020 (already circulated)
3. Matters arising (other than Action points)
 - Coronavirus (Covid-19): **All**
 - Update of situation on Covid-19, nationally & locally
 - Advice on Coronavirus as it relates to Pavilion: **(RWB)**
 - Closure of Pavilion (& potential re-opening date)
 - Use of external cupboard by Tennis Coach (now stopped)
 - Use of external taps & warning notices
 - Pavilion Website
 - Cleaning measures to be undertaken and dates of such
 - Booking Secretary: **JS**
 - Any issues related to the change-over?
 - Cessation of private bookings in Pavilion, due to Covid-19
4. Action points:
 - Legionnaires disease: training & next steps (review of risk assessment previously circulated); **All**
 - Repairs & maintenance: **PM**
 - Roof irrigation – to be delayed in view of Coronavirus
 - External maintenance/ doors facing tennis courts and kitchen window
 - Internal maintenance: **PM**
 - Update on heating & hot water system
 - Fire alarm: not connected to central switch-board; **BB**
 - Decoration to make good area around shutter: **BB**
 - Automatic timer lock to allow access to changing room toilets: **TK**
5. KPH update: **KH**
6. KPC update: particularly as it relates to Coronavirus; **FH**
7. Any other business
 - Defibrillator: April training session (already cancelled); **BB**
8. Date of next meeting