

KINGSTON COMMUNITY PAVILION

MINUTES FROM THE MEETING HELD ON 18th January 2016

Present: Hazel Craven, Cliff Parrott, Peter Mercer, Terry Stanley, Tracy Szekeley, Keith Hicks, Beverley Wakeford-Brown. Terry Krezsl, Bob Gayler, Jenny Gayler

Apologies: Paul Griffith, Jeanne Petersen, Vicki Scott,

Minutes: The minutes from the meeting on 24th November meeting were approved.

Matters arising other than action points: None

Action points:

Cricket team photos (PM): These are now printed and with the framer **Action PM**

Toilet opening rota (TK): Agreed to open weekends from Easter with a roster organised by TK. To be opened week days from July **Action TK**

Dripping Tap (JP/PM): The original tap is quite expensive. The tap in the disabled toilets is now working fine.

New Secretary (ALL): No-one forthcoming/no news.

Disabled Access (BWB): To get a motorised unit is rather pricey at £2.5k and is considered too expensive for the amount of use it would get when there is already adequate access available with level access and it is possible to hook the door open. **No Action Required**

Security - BBQ on Patio (BWB): The insurer has mailed Jeanne and suggested (as suspected) that we shouldn't allow BBQ against the outside wooden wall of the Pavilion. Agreed an amendment to the Risk Assessment and Ts&Cs of Pavilion hire that 'No BBQ is allowed within the pavilion or on the veranda area.' **Action BWB/TK**

AC unit leaking (PM): The recent inspection appears to have resolved the issue **No Action Required**

First Aid community event (BWB): Being advertised in the February Kingston News for possible event in May. **Action BWB**

Hearing Loop (JP): The portable box loop is the only suitable/relevant alternative for the Pavilion but it has not been purchased yet. **Action JP**

Defibrillator (BWB): BWB has been in touch with Kingston School regarding obtaining a defibrillator through this scheme. Scheme was inundated with requests and closed applications early, so no joy this time although it may be opened again later in the year.

Clock Service (PM): Service carried out and all is fine with the clock!

External/General maintenance (JP): Quotes being received for internal redecoration.

Broadband Provision (BWB): It has been agreed that upgrading the internet connection to broadband is desirable and the parish council are discussing it.

Collage

Mary Fellows presented a number of drawing for a potential design based on looking at Kingston through various windows.

The designs were very favourably received and it was decided to proceed with them.

The next step is for Mary to draw up the designs life size stencil in pencil/paper so that they can be stitched/made.

A body of interested parties needs to be assembled to make the actual pieces. The advantage of doing it as windows is that the work can be created by various people independently as long as they stick to the general pencil/paper stencil.

The final work will be made of various textile, applique and stitching techniques.

An article will be put in to Kingston News to ask people to come forward to help.

Action TK/MF

KPH Update

KH gave an update on issues at the Parish Hall. AGM is coming up on March 17th. They are urgently seeking a Booking Secretary/Secretary and investigating improving their stage lighting.

Village Fete is pencilled in for June 18th

Steering group update

VS was absent so no update on this.

Pavilion 2016 Events

The Committee will organise a Family Day for all on July 9th. The Great Downs Race will form part of this day.

Not directly connected to committee but Village Fete June 18th and there is a Car show at The Juggs on August 21st

Alarm Being Triggered

TK (and CP) reported that the alarm has been triggered a number of times recently.

Once by the side door being left unlocked (and blown open by strong wind).

The other times appear to be something on a mystery as there was no apparent cause. No one else had noticed unusual activity.

One of the bi-fold doors in the main room has been left unlocked several times. CP agreed to mention this to the cleaner **Action CP**

Any other business

Martin Lee: The committee would like to express its thanks to Martin Lee for everything he has done for the village, the Parish Council and the Pavilion and wish him all the best now that he has moved out of Kingston

External maintenance: PM reported that the kitchen tap has been fixed and there is some lino come loose in the mens toilet which PM will look in to. **Action PM**

Block bookings: TK agreed to ensure that regular block bookings were made by his office to save users or JG having to do multiple entries. **Action TK**

Date of next meeting

Monday 21st March 2016 at 7.30pm in the Pavilion.