

KINGSTON COMMUNITY PAVILION

MINUTES FROM THE MEETING HELD ON 23rd April 2013

Present: Beverley Wakeford-Brown, Terry Stanley, Cliff Parrott, Keith Gibson, Hazel Craven, Peter Mercer, Terry Krejzl

Apologies: Dinah Morgan, Jenny Gayler, Bob Gayler, Jeanne Peterson

Minutes: There was no mention of the actual charging arrangements in the March minutes; it was agreed to use Cliff Parrot's draft document, amended.

Matters Arising: Chris Wade doesn't want to use the changing rooms; he will get back to us about a nominal charge for use of the kitchen. All his clients must be tennis club members.

Action points:

Fire Doors: Peter Mercer is still waiting for estimates; one company observed that rehinging the rear (Church Lane) door would require removing the whole door frame; suggestions were made as alternatives involving a small ramp; it was agreed to wait for quotes. **Action: PM**

Kitchen door & internal noticeboards: Diana Arlett is still investigating the doorstep and hatch. An 'A' board has been purchased. The main noticeboard is about to be moved. **Action: DA**

Laptop: The Clerk has given back the laptop on loan and she has a new one provided by the Parish Council.

Curtains: A new contact (Linda Creswick) has agreed to help select new curtains & has another contact who can make them. It was agreed to try to match the existing ones. New curtain rails will be needed. **Action: BWB**

I&K school need new curtains – they might be able to use ours. **Action: TK**

Outside noticeboard: Steve Berry had commented that this was only a suggestion so far and questioned who will pay for it? It was thought possible that Jubilee funds might pay. It was agreed to place it between the Pavilion & tennis courts.

Signage: No information had been received about signage for Pavilion via Lockett Way. BWB to check with Clerk. **Action: BWB**

Grey Water system: a service was due soon, so Peter Mercer will get an estimate for the work then. **Action: PM**

Website: This was "live" and working well; Jenny Gayler had not reported any problems with using it so far; Terry Krejzl was not entirely sure it was up to date with all bookings showing; he will offer to help. **Action: TK**

Posters: Keith Gibson passed round samples that, with modified wording would be suitable for both village and POLO notice boards - these were approved. **Action: KG**

Sound system: Keith Gibson passed round details of a suitable mid - range system with i-pod dock available from Argos at a cost of about £150. It was suggested that the speakers could be put on wall so they could not be taken outside. Keys to the cupboards will be needed. Discussion as to how will this be funded – either Jubilee money or through KPC capital money.

Open Spaces: Jenny Gayler was happy with the documentation.

Booking Documentation: the amendments agreed at the last meeting are now in place; Terry Krejzl pointed out that it isn't clear that anyone can book it; should POLO be made clearer? It was agreed that there was no need to mention POLO at all.

The Emergency numbers don't appear to be on the notice board.

Terms of Reference: the changes agreed at the last meeting are now in place.

Report for Parish Meeting: this was approved.

Proposal for Parish Meeting: it was agreed to remove reference to the Pre School, and to POLO residents.

Any other business:

Cheques must be made payable to Kingston Parish Council – we need to amend the booking documents.

Terry Krejzl proposed a 'Family Day' on the day of the Downland Race/BBQ. To include events akin to last years Jubilee Day. This was agreed in principle; July 13th

Terry to contact organisers of Downland Race/BBQ

Action : TK

Date of Next Meeting: Wednesday June 5th at 7.30pm

Keith Gibson (Secretary)