

KINGSTON COMMUNITY PAVILION

There will be a meeting of the Pavilion Committee on
Monday 16th May 2015 in the Pavilion starting at 7.30 p.m.

AGENDA

- 1) Welcome & apologies
- 2) Minutes from previous meeting (already circulated)
- 3) Matters arising (other than Action points)
- 4) Action points:
 - a) KPC email (JP)
 - b) Cricket team photos (PM)
 - c) Toilet open rota (TK)
 - d) Updated Ts&Cs (BWB/TK)
 - e) First Aid event (BWB)
 - f) Hearing Loop (JP)
 - g) Broadband provision (JP/PG)
 - h) Collage (TK)
 - i) Internal maintenance (JP)
 - j) Specific risk assessment for Coffee Morning Lunches (BWB/HC)
 - k) Problems with laptop 1 (JP/PG)
 - l) Checklist for booking conditions often missed! (JG/TK)
- 5) Review of Queen's 90th birthday celebration
- 6) Plans for Downland Race & Family Day
- 7) Follow up from KPC annual meeting
- 8) KPH update
- 9) Steering Group update
- 10) Any other business
- 11) Date of next meeting