

## **KINGSTON COMMUNITY PAVILION**

There will be a meeting of the Pavilion Committee on Monday 29th January 2018 in the Pavilion starting at 7:00 p.m.

### **AGENDA**

1. Apologies
2. Minutes from previous meeting 27th November 2017 (already circulated)
3. Matters arising (other than Action points)
4. Action points:
  - Defibrillator update & training: BB
  - External maintenance/ cladding: TK
  - Kitchen shutters & hand dryers: PM
  - Heating in the Pavilion: BB
  - Cleaning schedule: JG/TK
  - PAT testing equipment: PG
  - “Conditions of Use”; update on insurance aspects: BB
5. KPH update
6. KPC update
7. Action Group update
8. Any other business
9. Date of next meeting