

KINGSTON COMMUNITY PAVILION

There will be a meeting of the Pavilion Committee on Monday 26th March 2018
in the Pavilion, starting at 7:00 p.m.

AGENDA

1. Apologies
2. Minutes from previous meeting, 29th January 2018 (already circulated)
3. AiRS: Local projects, Mrs Vagnarelli
4. Matters arising (other than Action points)
 - Contact list: BB
 - Data Protection: BB
5. Action points:
 - Defibrillator training: BB
 - External maintenance/ cladding: TK
 - Internal maintenance; air conditioning, hand dryers, etc: PM
 - PAT testing: PG
 - PL insurance, follow up: BB
 - Inventory of cutlery: HC
 - Review of Documents: All
 - Safety Guidance
 - In the Event of a Fire
 - Booking Procedure
6. KPH update
7. KPC update
8. Action Group update
9. Any other business
10. Date of next meeting