

KINGSTON COMMUNITY PAVILION

There will be a meeting of the Pavilion Committee on Monday 23rd September 2019
in the Pavilion, starting at 7:00 p.m.

Draft AGENDA

1. Apologies
2. Minutes from previous meeting, 22nd July 2019 (already circulated)
3. Matters arising (other than Action points)
4. Action points:
 - Repairs & maintenance: **PM**
 - External maintenance/ doors facing tennis courts and kitchen window
 - Roof watering system
 - Picnic Bench: **BB/TK**
 - Internal maintenance: **PM**
 - Front door handle
 - Kitchen shutter
 - Corridor lights & mains socket floor boxes
 - Update on hot water system: **PM/TK**
 - Deep Cleaning: **JG**
 - Access to changing room toilets/automatic timer lock: **BB/PG**
 - Ideas for use of St Pancras Green: **All**
 - 2020/21 Budget – any one-off items of expenditure? **All**
 - Review of documents: **All**
 - Booking Policy
 - Conditions of use – User Information
 - Acoustics in main room: **To be confirmed**
5. KPH update
6. KPC update: **RJ**
7. Any other business
8. Date of next meeting