

## Kingston Parish Council

### Bank accounts: Barclays Community current account

From 01/4/2012 to 31/03/2013

The report covers the whole accounting year from 1/4/2012. However, for clarity and to make space, the period from 1/4/2012 to 30/6/2012 is hidden from view

Date	Reference	Details	Receipts	Payments	Balance
<b>Reported at Council Meeting 12 November 2012: -</b>					
01/07/2012	TRF 000009	Transfer to Business Reserve		-10,000.00	
09/07/2012	CHQ 101169	Playground Supplies Ltd		-10,141.20	
09/07/2012	CHQ 101170	Society of Local Council Clerks		-150.00	
09/07/2012	CHQ 101171	OSOClean		-180.00	
10/07/2012	PAY 000161	BT plc		-65.35	
16/07/2012	PAY 000162	Lewes District Council		-88.92	4,588.09
06/08/2012	CHQ 101172	Ouse Valley Cycle Network		-250.00	
06/08/2012	CHQ 101174	Kingston Parish Hall		-51.20	
06/08/2012	CHQ 101175	Open Spaces Society		-40.00	
07/08/2012	CHQ 101173	Gavin Wraith - webmaster		-18.00	
13/08/2012	PAY 000166	British Gas - gas		-136.58	
16/08/2012	CHQ 101176	Kent & Sussex Security Limited - intruder alarms		-118.80	
16/08/2012	CHQ 101177	Trevor May Contractors Limited - tennis court		-1,650.00	
16/08/2012	CHQ 101178	OSOClean		-144.00	
16/08/2012	CHQ 101180	Came & Company - annual insurance		-1,825.35	
16/08/2012	TRF 000010	From tennis a/c for colour spray of upper court (exc. VAT)	1,375.00		
16/08/2012	PAY 000163	BT plc		-66.48	
16/08/2012	TRF 000011	From Bus Res to Current - top up	1,000.00		
16/08/2012	CHQ 101179	AJB net pay July 2012		-681.41	
16/08/2012	CHQ 101181	The Kingston News		-125.00	
16/08/2012	PAY 000171	⌘ Kent & Sussex Security Limited - intruder alarms	118.80		
28/08/2012	PAY 000164	Scottish Power		-33.00	
28/08/2012	PAY 000165	British Gas - electricity		-179.97	1,762.10
02/09/2012	CHQ 101182	AJB Net pay Aug 2012		-515.52	
02/09/2012	CHQ 101183	Gavin Wraith - webmaster		-6.00	
02/09/2012	CHQ 101184	F Humphrey Heating Sussex Limited		-610.22	
03/09/2012	REC 000042	Kingston Tennis Club - Joint Fund	1,750.00		
03/09/2012	REC 000043	Kingston Tennis Club - Insurance Contribution	110.00		
03/09/2012	REC 000044	Kingston Tennis Club - Rent	400.00		
05/09/2012	REC 000045	LDC - Precept 2012/13 - second half	20,000.00		
10/09/2012	CHQ 101185	OSOClean		-144.00	
10/09/2012	PAY 000167	BT plc		-70.10	
29/09/2012	PAY 000168	Southern Water		-143.83	
14/09/2012	CHQ 101186	Barcombe Landscapes Limited - field mowing		-1,380.00	
28/09/2012	TRF 000012	Transfer to play area a/c		-3,000.00	
28/09/2012	TRF 000013	Transfer from Current to Courts Tennis - KTC contribution to joint fund 12/13		-1,750.00	
28/09/2012	TRF 000014	Transfer from Current to Courts Tennis - KPC contribution to joint fund 12/13		-1,750.00	
28/09/2012	PAY 000169	Scottish Power		-33.00	
29/09/2012	CHQ 101187	Lewes District Council		-84.00	
29/09/2012	CHQ 101189	Expenses - clerk		-284.88	
29/09/2012	CHQ 101188	Kent & Sussex Security Limited - intruder alarms		-118.80	
30/09/2012	PAY 000170	Public Works Loan Board		-6,329.66	
30/09/2012	CHQ 101190	AJB net pay Sept 2012		-685.87	
30/09/2012	CHQ 101191	PAYE & NI Control		-31.85	
30/09/2012	CHQ 101192	Gavin Wraith - webmaster		-66.00	
30/09/2012	CHQ 101193	SCP Environmental Ltd		-324.00	
30/09/2012	CHQ 101194	Mazars - external audit fee		-480.00	6,214.37

**Kingston Parish Council****Bank accounts: Business Reserve - acc no. 1****From 01/04/12 to 31/03/13**

Date	Reference	Details	Receipts	Payments	Balance
01/04/2012		Balance brought forward			17,720.47
06/06/2012	REC 000037	Gross Interest 5/3/12 to 5/6/12		2.50	17,722.97
01/07/2012	TRF 000009	Transfer to Business Reserve	10,000.00		27,722.97
16/08/2012	TRF 000011	From Bus Res to Current - top up		1,000.00	26,722.97
30/09/2012		Balance carried forward			<u><u>26,722.97</u></u>

**Bank accounts: Children's Play Area - acc no. 2****From 01/04/12 to 31/03/13**

Date	Reference	Details	Receipts	Payments	Balance
01/04/2012		Balance brought forward			12,947.40
06/06/2012	REC 000038	Gross Interest 5/3/12 to 5/6/12		1.78	12,949.18
28/09/2012	TRF 000012	Transfer to play area a/c	3,000.00		15,949.18
30/09/2012		Balance carried forward			<u><u>15,949.19</u></u>

**Bank accounts: Courts tennis - acc no. 3****From 01/04/12 to 31/03/13**

Date	Reference	Details	Receipts	Payments	Balance
01/04/2012		Balance brought forward			4,755.65
06/06/2012	REC 000040	Gross Interest 5/3/12 to 5/6/12		0.61	4,756.26
16/08/2012	TRF 000010	Tfer to current for colour spray of upper court (net)		1,375.00	3,381.26
28/09/2012	TRF 000013	Tfer from Current - KTC contrib to joint fund 12/13	1,750.00		6,881.26
28/09/2012	TRF 000014	Tfer from Current - KPC contrib to joint fund 12/13	1,750.00		6,881.26
30/09/2012		Balance carried forward			<u><u>6,881.26</u></u>

**Bank accounts: Pavilion - acc no. 4****From 01/04/12 to 31/03/13**

Date	Reference	Details	Receipts	Payments	Balance
01/04/2012		Balance brought forward			43,317.99
06/06/2012	REC 000041	Gross Interest 5/3/12 to 5/6/12		5.52	43,323.51
30/09/2012		Balance carried forward			<u><u>43,323.51</u></u>

**Bank accounts: Staff Gratuity - acc no. 6****From 01/04/12 to 31/03/13**

Date	Reference	Details	Receipts	Payments	Balance
01/04/2012		Balance brought forward			93.57
06/06/2012	REC 000039	Gross Interest 5/3/12 to 5/6/12		0.01	93.58
30/09/2012		Balance carried forward			<u><u>93.58</u></u>

**Kingston Parish Council**  
**Balance Sheet (extract)**  
**As at 30/09/2012 and 31/08/2012**

	30/09/12	31/08/12
<b>Bank accounts ("cashbook" balances not necessarily at bank)</b>	£	£
Barclays Community current account	6,214.00	1,762.00
Business Reserve - acc no. 1	26,723.00	26,723.00
Children's Play Area - acc no. 2	15,949.00	12,949.00
Courts tennis - acc no. 3	6,881.00	3,381.00
Pavilion - acc no. 4	43,324.00	43,324.00
Staff Gratuity - acc no. 6	94.00	94.00
	<u>99,185.00</u>	<u>88,233.00</u>
<b>Supplier's ledger (owed to third-parties)</b>		
Barcombe Landscapes Limited - field mowin	0.00	-1,380.00
BT plc	-71.00	-70.00
F Humphrey Heating Sussex Limited	0.00	-610.00
Gavin Wraith - webmaster	0.00	-6.00
Kent & Sussex Security Limited - intruder ala	0.00	-119.00
Lewes District Council	-89.00	0.00
	<u>-160.00</u>	<u>-2,185.00</u>
<b>Other accounts</b>		
Input VAT - awaiting reclaim	3,368.00	3,171.00
	<u>3,368.00</u>	<u>3,171.00</u>
PAYE & NI Control	0	-15
	<u>0</u>	<u>-15</u>

Kingston Parish Council

Whole year - budget and actuals to date - End Sept 2012

WHOLE YEAR	ACTUAL	ACTUAL	BEST	BUDGET
	2011/12	TO DATE 2012/13	ESTIMATE 2012/13	2012/13
	£	£	£	£
<b>VAT excluded</b>				
<b>Income</b>				
Interest received	61	10	50	50
Kingston Village Football Club	120	-	120	120 (None received - check with football club)
Kingston Tennis Club	510	510	510	510
Donations	1,700	-	-	-
Rates from Kingston village (via LDC precept)	35,500	40,000	40,000	40,000
BIG Lottery Fund play area grant		10,000	10,000	
	<u>37,891</u>	<u>50,520</u>	<u>50,680</u>	<u>40,680</u>
<b>Pavilion costs</b>				
Cleaning	150	745	1,600	1,600 (Paid for 5 months)
Electricity	466	328	650	650
Gas	1,413	471	900	480 (2011/12 figure includes usage from July 2010)
Keys & security	682	464	1,185	250 (Intruder alarm servicing)
Maintenance contracts	480	463	900	2,000
Pavilion costs - general	1,007	1,108	2,500	- (Inc. boiler repair & rainwater harvesting repair)
Telephone and broadband	627	337	750	750
Water	234	112	300	300
	<u>5,059</u>	<u>4,028</u>	<u>8,785</u>	<u>6,030</u>
<b>KPC responsibilities</b>				
Grass cutting	2,220	1,386	3,150	3,150
LDC - Dog waste collection	296	222	350	350
LDC - Play equipment inspection	62	142	142	130
Tree works	-	-	1,000	1,200
Other works	848	45	1,000	1,000
Election	1,204	-	-	-
Donations (S. 137). Jubilee Event and Cycle Network	-	750	750	-
Snednore	-	30	1,500	-
Special Project - Play Area	-	10,520	10,520	-
	<u>4,630</u>	<u>13,095</u>	<u>18,412</u>	<u>5,830</u>
<b>Communications</b>				
Computer costs	-	-	100	100
KPC web site	481	279	600	600
Meeting expenses	-	51	75	50 (Use of parish hall)
Postage	39	26	50	50
Publicity	647	125	500	500
	<u>1,167</u>	<u>481</u>	<u>1,325</u>	<u>1,300</u>
<b>General operating costs</b>				
Insurance	2,286	1,825	1,825	2,500 (Insurance renewed for less than last year)
Donations	-	-	-	-
	<u>2,286</u>	<u>1,825</u>	<u>1,825</u>	<u>2,500</u>
<b>Administrative costs</b>				
Audit fees	750	510	750	1,000 (Internal - yr end £110, External £400)
Legal fees	90	-	-	-
Publications	105	76	150	150
Stationery & office sundries	641	39	500	1,050
Subs & memberships	447	294	500	500
Sundries	200	-	50	50
	<u>2,233</u>	<u>919</u>	<u>1,950</u>	<u>2,750</u>
<b>Salaries &amp; allowances</b>				
Chair's allowance	-	-	-	-
Clerk gross salary incl. E'sers NI	8,108	3,831	8,000	7,500
Locum & temporary clerks	780	-	500	150
New clerk appointment costs	358	-	650	-
Training	610	164	650	650
Travel & mileage claims at HMRC rate	494	44	100	500
	<u>10,350</u>	<u>4,039</u>	<u>9,900</u>	<u>8,800</u>
<b>Loan interest &amp; capital</b>				
Public Works Loans - Interest	11,168	5,559	11,100	11,100 (Interest on loans for traffic calming and pavilion)
Public Works Loans - Capital	1,491	771	1,559	1,559 (Capital on loans)
<b>Transfers to/(from) funds</b>				
Children's play area - repairs fund	3,000	3,000	3,000	3,000
Traffic Calming excess to pay interest	(6,724)	(3,347)	(6,683)	(6,724)
Tennis court repairs fund	850	1,750	1,750	1,750
	<u>9,785</u>	<u>7,733</u>	<u>10,726</u>	<u>10,685</u>
<b>Total costs</b>	<u>35,510</u>	<u>32,120</u>	<u>52,923</u>	<u>37,895</u>
<b>Net effect</b>	<u>2,381</u>	<u>18,400</u>	<u>(2,243)</u>	<u>2,785</u>
<b>Total bank balances</b>	<u>126,162</u>	<u>126,162</u>		<u>128,723</u>