

## KINGSTON COMMUNITY PAVILION

There will be a meeting of the Pavilion Committee on **Tuesday 23rd April**  
in the Pavilion starting @ 7.30 p.m.

### AGENDA

1. Apologies
2. Minutes from previous meeting (already circulated)
3. Matters arising
4. Action points:
  - Fire doors
  - Kitchen door
  - Curtains
  - Noticeboards inside and outside
  - Signage
  - Water system
  - Website
  - Posters
  - Sound system
  - Open spaces booking
5. Finalise revision of booking documentation (3 documents circulated to all 22 March)
6. Finalise Term of Reference (circulated to all 22 March)
7. Report & proposal for Annual Parish Meeting 26th March (to be circulated to all before the meeting!)
8. Any other business
9. Date of next meeting

Keith Gibson (Secretary)